

Le Moyne College Department of Athletics:

STUDENT ATHLETE HANDBOOK

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LE MOYNE
Greatness meets Goodness®

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A MESSAGE FROM THE DIRECTOR OF ATHLETICS:

Dear Dolphin Student-Athletes,

As members of the Le Moyne College athletic community, you play a vital role in upholding the values and traditions of our institution. Your actions, both on and off the field, reflect not only on yourselves but also on your teammates, coaches, and the entire Le Moyne community. As a Jesuit institution, we are committed to the ideals of **cura personalis**—care for the whole person—as well as service, integrity, and excellence. These values should guide you in your academic, athletic, and personal growth, shaping you into leaders who make a difference in the world.

It is essential that you adhere to all campus policies, including those related to academic integrity, student conduct, and athletic participation. These policies are in place to ensure a positive and respectful environment where all students can thrive. As representatives of Le Moyne College, we expect you to demonstrate leadership, sportsmanship, and integrity in every aspect of your collegiate experience. Whether in competition, in the classroom, or within the community, I encourage you to embrace the responsibility that comes with being a student-athlete. Strive for excellence, support one another, and always uphold the values of respect, integrity, and service that define our college.

Know that your coaches, athletic staff, and the entire Le Moyne community are here to support you in your journey. We are committed to helping you succeed not only in your sport but also as a college graduate prepared for life beyond Le Moyne. If you ever need guidance or assistance, do not hesitate to reach out—we are here to help you achieve your goals.

Thank you for your commitment to your teams and to Le Moyne College. Let's continue to make the Dolphin family proud.

Phins Up!

Phil Brown

AVP Intercollegiate Athletics and Campus Recreation
Le Moyne College

About the College

Le Moyne is a comprehensive, co-educational, liberal arts college in the Roman Catholic and Jesuit tradition. Accredited by the State of New York and the Middle States Association, Le Moyne welcomes students and faculty members of all racial, ethnic, and religious backgrounds. Le Moyne helps students confront the challenges of a changing world by emphasizing academic excellence, career preparation, close attention to ethical issues, and service to the community.

Le Moyne College Mission

Le Moyne College is a diverse learning community that strives for academic excellence in the Catholic and Jesuit tradition through its comprehensive programs rooted in the liberal arts and sciences. Its emphasis is on education of the whole person and on the search for meaning and value as integral parts of the intellectual life. Le Moyne College seeks to prepare its members for leadership and service in their personal and professional lives to promote a more just society.

Le Moyne Intercollegiate Athletics Jesuit and Mission & Guiding Principles

JESUIT PRINCIPLES

- Educating the whole person, mind, body, spirit
- Instilling a love of learning, spiritual growth, and commitment to service that resonates for a lifetime
- Development of Ignatian Leadership spirit
- The Le Moyne Way

MAGIS

- Excellence with integrity
- Restless discontent with mediocrity; More
- Pushing for excellence without being plagued by perfectionism
- Striving for optimal performance and perfect balance
- Choose the better

CURA PERSONALIS

- Total care of each person in mind, body and spirit
- Personal care of the whole person, physically, emotionally, spiritually
- Respect for the dignity of each person as a child of God
- Nurturing all aspects of our Student-Athletes' lives
- Embracing the uniqueness of each individual's talents, insights, experiences and the value it brings to our work

MEN AND WOMEN FOR OTHERS

- Leadership, service, and love of neighbor - everywhere, all the time
- Support each other in times of desolation and hardships. Care for the least among us
- All In, All One, All Dolphins

- Extend the Plus

FINDING GOD IN ALL THINGS

- Spiritual beings who seek and embrace the sacred
- Active discernment can lead to spiritual development
- Push beyond the familiar, the comfortable and the obvious ... become comfortable being uncomfortable
- Reflection and embracing the now, control the controllables
- Gratitude Attitude

SOCIAL JUSTICE

- Transformational love and a commitment to “be the change”
- Demand a commitment to justice; service of faith, of which the promotion of justice is an absolute requirement
- Confront the structures of our world that perpetuate poverty and injustice
- Service, justice, dialogue, and advocacy
- “Agents of Change” who work to bring about a more just, humane world

MISSION & GUIDING PRINCIPLES

- In alignment and in support of with our Jesuit principles, the educational mission of the College and its highest priorities
- We serve and protect the safety, health, and wellbeing of our Student-Athletes
- We promote and support a diverse, equitable and inclusive environment which embraces and values the uniqueness of each individual
- The Le Moyne Way

MISSION

- We guide and support our Student-Athletes in their quest for excellence in mind, body and spirit
- We provide opportunities for our Student-Athletes to prepare for a life of Ignatian leadership and service in the Jesuit tradition
- We invite, gather and engage our Le Moyne Community in meaningful ways
- We develop and maintain lifelong relationships with our Student-Athletes, alumni, friends and families of the College

GUIDING PRINCIPLES

Respect

- We follow the Golden Rule. We treat ourselves and others with dignity, kindness, and respect by “extending the plus”

Enthusiasm

- We have a positive energy, positive attitude, and positive outlook. We look for the good and have an attitude of gratitude

Focus

- We remain focused on our Jesuit Principles, our key goals, and the most important use of our time by embracing the now and controlling the controllables

Excellence

- We embrace five Jesuit standards of excellence. We strive for excellence in all our affairs, constantly choosing the better

Dependability

- We are responsible and accountable for our thoughts and actions. We are dependable to ourselves and others - We are All In, All One, All Dolphins

Integrity

- We strive to do the right thing, not the easy thing. We are committed to “being the change.” We know that the right thing to do is the only thing to do

Intercollegiate Athletic Programs

MEN	WOMEN
Baseball	Basketball
Basketball	Bowling
Cross Country	Cross Country
Golf	Golf
Indoor Track	Lacrosse
Lacrosse	Indoor Track
Outdoor Track	Soccer
Soccer	Outdoor Track
Swimming and Diving	Softball
Tennis	Swimming and Diving
	Tennis
	Volleyball

Conference Affiliations

[Northeast Conference](#): Member schools include:

- Central Connecticut State University, New Britain, CT
- Chicago State University, Chicago, IL
- Fairleigh Dickinson University, Teaneck, NJ
- Le Moyne College, Syracuse, NY
- Long Island University, Brooklyn, NY & Greenvale, NY
- Mercyhurst University, Erie, PA
- Saint Francis University, Loretto, PA
- Stonehill College, Easton, MA
- Wagner University, Staten Island, NY
- New Haven, West Haven, CT

Le Moyne College Department of Athletics Directory

Emergency

Public Safety - Emergency	911
Security Office	x4444
Wellness Center for Health and Counseling	x4195

General Information

Athletic Center	General Information	x4760
Recreation Center	General Information	x4411
Equipment Room	EJ Mac Caull	x4487

Administration

Athletic Director	Phil Brown brownph@lemoyne.edu	x4414
Deputy Athletic Director	Tim Fenton fentontl@lemoyne.edu	x5478
Associate Athletic Director for Student-Athlete Success & NCAA Compliance / SWA	Liza Frank hilleglm@lemoyne.edu	x4412
Associate Athletics Director for Sports Medicine	Scott Peterson peterssm@lemoyne.edu	x4686
Associate Athletics Director for Internal Support Services	Eric Mac Caull maccauej@lemoyne.edu	X4487
Assistant Athletic Director for Athletic Communications	Craig Lane lanect@lemoyne.edu	X4687

Assistant Athletics Director for Sports Marketing	Gianna Cooper dixegf@lemoyne.edu	x4422
Assistant Athletic Director for NCAA Compliance	Brian Nolasco	
Faculty Athletic Rep	Mary Zampini zampinml@lemoyne.edu	x4409
Athletics Business Coordinator	Cassidy Barrett barretcj@lemoyne.edu	x4450
Mental Health Counselor for Athletics	Rachel MacPherson hamltrs@lemoyne.edu	x4195

Head Coaches

Baseball	Scott Cassidy cassidsr@lemoyne.edu	x4415
Basketball (Men's)	Nate Champion champinj@lemoyne.edu	x4416
Basketball (Women's)	Nick DiPillo dipilln@lemoyne.edu	x4213
Cross Country (Men's/Women's)	Tanner Beebe beebet@lemoyne.edu	x6083
Golf (Men's/Women's)	Joe Tesori jtesori49@gmail.com	x6084

Soccer (Men's)	Callum Donnelly donnca@lemoyne.edu	x4713
Soccer (Women's)	Taylor VanFleet vanfletb@lemoyne.edu	x4421
Softball	Tracey Roman romantr@lemoyne.edu	x5477
Swimming (Men's/Women's)	Adam Zaczkowski zacz7698@lemoyne.edu	x4452
Tennis (Men's)	Jameson Keppeler keppelj@lemoyne.edu	x6085

Lacrosse (Men's)	Dan Sheehan sheehadi@lemoyne.edu	x4463
Lacrosse (Women's)	Liz Beville bevillea@lemoyne.edu	x4634
Bowling (Women's)	TBD	

Tennis (Women's)	Jameson Keppeler keppelj@lemoyne.edu	x6085
Volleyball	Fiona Cunningham cunninf@lemoyne.edu	x4420
Spirit	TBD	

Sports Medicine

Associate Athletic Director for Sports Medicine	Scott Peterson MPH, MS, ATC peterssm@lemoyne.edu	x4686
Head Athletic Trainer	Brandon Makres ATC, MA makresbm@lemoyne.edu	X6003
Athletic Trainer	David Schultz MS, ATC schultdl@lemoyne.edu	x4217
Head Strength & Conditioning Coach	Ben Gaal gaalbz@lemoyne.edu	x4417

Athletic Trainer	Michael Wilson ATC wilsonmh@lemoyne.edu	x4417
Athletic Trainer	Sam Familo MPH, ATC familos@lemoyne.edu	x4417
Athletic Trainer	Amber Tickle ATC, MS ticklea@lemoyne.edu	x4265
Assistant Strength & Conditioning Coach	Lucas Brey brey@lemoyne.edu	x4417

The Le Moyne College Department of Athletics reserves the right at any time to eliminate, revise and or change any policies and procedures contained in this student athlete handbook at its sole and absolute discretion.

Student Athlete Code of Conduct

I understand that being an Intercollegiate Student-Athlete at Le Moyne is a privilege, and as such, I will act in accordance with the conditions of this Student-Athlete Code of Conduct.

Remaining Informed of Expectations and Policies

I am responsible for my own behavior and for reading, understanding, and abiding by the policies applicable to me, including but not limited to the National Collegiate Athletic Association (NCAA) rules and requirements, my specific team rules and the current year's Student- Athlete Handbook. Should I have any questions, I will ask my coach, compliance staff, sport administrator or faculty representative for clarification. I will clearly understand what is expected of me.

Le Moyne College Community

I will be a responsible and engaged member of the Le Moyne College Community. I understand that we are a team of teams at Le Moyne. Classmates, students in my dormitory or house, teammates on my athletic team, Student-Athletes on other teams, my professors, College leadership, etc. are all my teammates. I will be a positive influence on all of my teams.

Travel as a College Ambassador

When traveling for competitions or training as a representative of Le Moyne College and my team, I will behave responsibly and portray a positive image of the College at all times. I will remember I am always representing Le Moyne College, the Le Moyne Athletic Department and my team.

SERIOUS MISCONDUCT Violent Acts

I will not engage in and will not tolerate acts of sexual assault and harassment or other violent acts, including assaults on persons or property, hate crimes, hazing, stalking or any other conduct prohibited by law or Le Moyne College policy. If I witness such acts perpetrated by others, I will immediately report the incident to the appropriate authorities. I acknowledge that the Department of Intercollegiate Athletics may, in its discretion, immediately expel me from my team and prohibit me from practice and competition until further notice in the event of an accusation of a crime of violence.

On or Off Campus Activities

I will not partake in activities on or off campus that violate the Le Moyne College Code of Conduct. This includes, but is not limited to the utilization and violating behavior at any residence in the local community that is unauthorized under the Le Moyne College Code of Conduct.

Alcohol and Drug Abuse

I will not consume alcoholic beverages on team trips or athletic events. I will abstain from underage drinking if this applies to me, and will not condone the use of alcohol by anyone who is underage. I understand that underage drinking is illegal and punishable by law. I realize that if I engage in irresponsible drinking, regardless of my age, I put myself, and any teammates, in personal and professional jeopardy, and am subject to probable suspension from my team.

Social Media

I will use discretion and good judgment at all times with respect to the content (pictures, videos, text, graphics, etc.) that I post on any social networking sites knowing that this information is permanent on a public platform and could be detrimental to my personal or professional future.

Academic Standing

I will assume full responsibility for my academic progress and achievement. I will not use my privilege as a Student-Athlete as an excuse for poor academic performance or unauthorized missed class. I will reach out to all of my resources (professors, Athletic Department staff members, Academic Success representatives, teammates, etc.) to ensure academic success.

Uniforms

I will abide by the Department of Athletics and my specific team's uniform policies.

Nutritional Supplements

Without fail, I will check with the sports medicine staff prior to my use of ANY nutritional supplements purchased by me or given to me by anyone for any reason.

I acknowledge that, as a Le Moyne College Student-Athlete, I have significant responsibilities. I am expected to be a respectful member of my intercollegiate team in accordance with the values of Le Moyne College. I will represent the College and my team with responsibility, integrity and good sportsmanship. Violations of this Code could result in my dismissal from my team and I will be held personally accountable for my decisions and actions under all conditions.

Ethical Conduct

Le Moyne College student-athletes are expected to be responsible members of the team, contributing his/her energy and skill to the best of his/her ability and conforming to the self-discipline which membership implies. Unethical conduct by student-athletes shall be subject to disciplinary action as set forth in the NCAA manual, College catalog, and Student Athlete Handbook. Student-athletes found in violation may be ineligible for further intercollegiate competition. A student-athlete who is determined to have engaged in unethical conduct shall be ineligible for intercollegiate competition in all sports. As stated in the NCAA manual and below, unethical conduct consists of, but is not limited to:

- ☐ Fraudulence in connection with entrance or placement examinations;
- ☐ Failure to provide complete and accurate information to the NCAA or admissions office regarding your academic record;
- ☐ Failure to provide complete and accurate information to the NCAA, the Eligibility Center or Le Moyne College regarding your amateur status;
- ☐ Engaging in any athletics competition under an assumed name or with intent otherwise to deceive;
- ☐ Refusal to furnish information relevant to an investigation of a possible NCAA violation;
- ☐ Knowingly furnish the NCAA or the individual's institution false or misleading information concerning the student's involvement in or knowledge of matters pertaining to a violation of NCAA regulations.

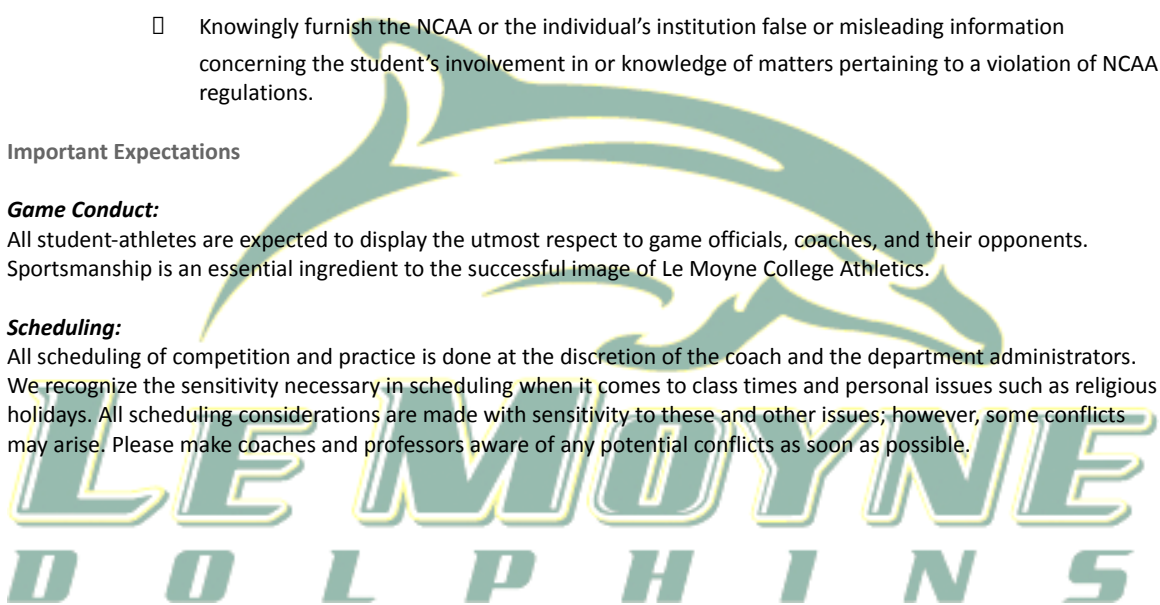
Important Expectations

Game Conduct:

All student-athletes are expected to display the utmost respect to game officials, coaches, and their opponents. Sportsmanship is an essential ingredient to the successful image of Le Moyne College Athletics.

Scheduling:

All scheduling of competition and practice is done at the discretion of the coach and the department administrators. We recognize the sensitivity necessary in scheduling when it comes to class times and personal issues such as religious holidays. All scheduling considerations are made with sensitivity to these and other issues; however, some conflicts may arise. Please make coaches and professors aware of any potential conflicts as soon as possible.



Missed Class Policy:

Each student-athlete who will be missing class because of a competition must notify her/his instructor at the beginning of the semester and is responsible for all tests, papers, homework, and materials that are covered while he/she is absent. Student-athletes are not permitted to miss class due to practice times or team meetings. This is considered an NCAA violation. Each program will provide their student-athletes with a missed class letter at the beginning of each semester. It is critical to make arrangements and open lines of communication with your professors well in advance of any required absence.

Medical Clearance and Health Insurance:

"All student-athletes are required to receive medical clearance prior to any intercollegiate related activity (i.e. conditioning, strength training, practice or competition). Any medical test or consultations needed to gain initial medical clearance for participation are the responsibility of the student-athlete. All student-athletes are also required to carry active and appropriate health medical insurance while participating in intercollegiate athletics. All athletic related injuries and illnesses must be reported to the Sports Medicine staff. The Sports Medicine staff will assist you in coordinating any insurance related issues or medical referrals."

SAAC:

This student-athlete group serves as Le Moyne College's Student-Athlete Advisory Committee and is an integral part of our student-athlete welfare program. The committee is composed of members from all varsity teams. Its purpose is to communicate openly with administrators about issues and concerns of student-athletes at Le Moyne College as well as fostering a positive student-athlete image to the campus and community.

Promotions and Marketing:

The marketing and promotion of your team begins with you. Please be sure to encourage friends, family, faculty, and campus groups to come to your events. Also, if you would like others to attend your contests, it is helpful for you to make an effort to attend the contests of other sports.

Media and Sports Information:

Our goals are to effectively communicate to the media and public (including the campus community) information about our teams and programs. Please contact the Sports Information Office any time that you have been contacted/approached by the media prior to commenting or conducting an interview. All interviews will be set up through the Sports Information Office.

Le Moyne Way Programming and Speaker Series:

Each year the department will sponsor three events which all student-athletes are required to attend. The department takes great care in scheduling these events to ensure that there will be no conflicts.

Alcohol, Tobacco, and Other Drug Policy:

All student-athletes are responsible for reviewing, understanding, and complying with the Colleges and the Athletic Departments (<https://www.lemoyne.edu/compliance/handbook/community-standards>), as well as the NCAA's (https://ncaaorg.s3.amazonaws.com/ssi/substance/SSI_DrugPoliciesBrochure.pdf) Alcohol, Tobacco, and Other Drug Policies. Alcohol, tobacco, and other drug use is detrimental to the health and safety of the student-athlete and may be a violation of the College's, Athletic Department's, and/or NCAA rules. Specifically: ALCOHOL consumption by a student-athlete under 21 years of age is illegal.

Harassment and Hazing:

You are a part of a community that supports individual integrity and celebrates its diversity. Le Moyne College does not condone harassment directed toward any individual. Behaviors that denigrate a person(s) because of race, religion, sexual orientation, gender, age, or physical/mental disability will be dealt with quickly and severely. HAZING is against the law and will not be tolerated.

Disciplinary Action:

Disciplinary action applied to any student-athlete may come from various sources based upon the significance of the violation of policy. All head coaches have the support of the department when it comes to administering a team discipline program with the understanding that programs may differ from team to team. There are, however, violations of the department policies that will also require departmental intervention. If any student-athlete is arrested on or off campus or is involved in a hazing incident, he/she is immediately suspended from any athletic

activities. The Department of Athletics will also follow the lead of Le Moyne College's Community Standards and Judicial Procedures.

Team Travel Policies:

Student-athletes are not permitted to travel to or from events and/or competitions independent of the travel party. Exceptions are strongly discouraged, but may be made for extenuating circumstances, at the discretion of the Director of Athletics and/or Head Coach. Under no circumstances will student-athletes be allowed to travel on team trips with anyone other than college staff members, and/or their parent/legal guardian.

Other Items Covered:

- Parental Meetings/Conferences
- Team Room Security/Responsibility for Valuables
- Administrative Support

Policy Statements

Statement on Intolerance

Le Moyne College is committed to creating an educational environment, which is free from intolerance directed toward individuals or groups and strives to create and maintain an environment that fosters respect for others. Actions motivated by intolerance violate the principles upon which American society is built, do unjust harm to those who experience this kind of discrimination, and threaten the reputation of the College. Intolerance refers to an attitude, feeling or belief wherein an individual shows contempt for other individuals or groups based on characteristics such as race, color, national origin, gender, sexual orientation or political or religious belief. Sanctions will be imposed for any violation of Le Moyne College policy, rule, or regulation.

Statement on Sexual Assault and Abuse

Le Moyne College works to promote an environment and collective attitude that encourages students, faculty, staff and administrators to serve others, participate in the life of the College, and act as responsible members of the community. Acts of sexual harassment or other sexual misconduct, including sexual assault, rape, domestic violence, dating violence or stalking, undermine the dignity of individuals and the principles of equality and respect for others and are serious violations of our community standards. These acts do not just harm the individual. These crimes harm the College community as a whole.

Alcohol Policy

It is well known that alcohol consumption by student-athletes can have profoundly negative effects on athletic performance, and on the overall health and safety of the individual, as well as the individuals or institutions with which that individual might be associated. Student-athletes should review this educational [pamphlet on Alcohol and Athletic Performance](#).

The Athletics Department strives to maintain the health and safety of its student-athletes and has developed specific guidelines governing alcohol use/abuse by its student-athletes. The guidelines for the Department's alcohol policy are as follows:

1. All student-athletes are required to abide by campus, local, state, and federal alcohol regulations at all times during the academic year.
2. Alcohol consumption is strictly prohibited for all student-athletes and Athletics Department personnel while on a team vehicle and during any athletic-related function;
3. Any student-athlete who is suspected by a coach, or other Athletics Department personnel, of being under the influence of alcohol in violation of campus policy will be subject to policy sanctions;
4. The department strongly discourages the consumption of alcohol by any student-athlete, including those 21 years of age or older during the student-athlete's championship and non-championship season.

Drug Policy

The Athletic Department, in order to ensure the health and safety of the student-athlete and to uphold the [NCAA guidelines on substance abuse](#), has developed this drug policy to include drug use/abuse regulations and drug education. Student-athletes are required to comply with campus, local, state, and federal regulations governing the use of illegal drugs, and will be subject to disciplinary actions consistent with campus, local, state, or federal laws. The department's drug policy will not supersede campus, local, state, or federal laws. Illegal drugs in this policy will include, but are not necessarily limited to, cannabinoids, narcotics, amphetamines, barbiturates, benzodiazepine, cocaine, opiates, phencyclidine, designer drugs, inhalants, and anabolic steroids. All classes and types of drugs as banned by the NCAA will be considered under this policy (please refer to the [list of NCAA banned substances](#)).

Use of illegal drugs under this policy is defined as knowingly and purposely ingesting, injecting, or inhaling any quantity of the above named substances.

The guidelines for the drug policy are as follows:

- Student-athletes are required to abide by campus, local, state, and federal drug regulations;
- A "zero tolerance" policy for drug use has been adopted by the department;

- Use of illegal drugs is strictly prohibited at all times by the student-athletes. This will include prohibition of use during ALL Athletics Department and campus related events, NCAA and NEC sponsored events, including post-season championship events.

NCAA Banned Drug Classes: The NCAA list of banned drug classes is subject to change by the NCAA Executive Committee. The term “related compounds” comprises substances that are included in the class by their pharmacological action and/or chemical structure. No substance belonging to the prohibited class may be used, regardless of whether it is specifically listed as an example. Many nutritional/dietary supplements contain NCAA banned substances. In addition, the U.S. Food and Drug Administration (FDA) does not strictly regulate the supplement industry; therefore purity and safety of nutritional/dietary cannot be guaranteed. Impure supplements may lead to a positive NCAA drug test. The use of supplements is at the student-athlete’s own risk. Student-athletes should contact their institution’s team physician or athletic trainer for further information. For further information please utilize the following hyperlinks:

Banned Substances :

https://ncaaorg.s3.amazonaws.com/ssi/substance/2024-25/2024-25NCAA_BannedSubstances.pdf

NCAA Health and Safety: www.ncaa.org/health-safety

Student-athletes can confidentially submit inquiries about the presence or absence of banned substances in dietary supplements and medications, including over-the-counter and prescription drugs by visiting the [Dietary Supplement Resource Exchange Center at Drug Free Sport](#). Once at this website, click on AXIS Login. Click on “Select your organization” (NCAA Division I) and “Enter the organization’s password” (ncaa2).

Tobacco Policy

Le Moyne College does not condone the use of tobacco. Tobacco use often results in a physical dependency in the form of nicotine addiction. The negative effects of tobacco use are well documented in the high instance of oral, lung and other forms of cancer. Even casual users may become addicted. Smokeless tobacco is included in this policy. The use of tobacco is prohibited in connection with any intercollegiate team function. A team function is defined as any activity, which is held as a team whether it is meetings, practices, games, or informal workouts on and off the grounds of the College.

NCAA bylaw 11.1.5 Use of Tobacco Products. The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use. (Adopted: 1/11/94 effective 8/1/94, Revised: 1/10/95, 1/14/97, 4/16/97 effective 8/1/97)

NCAA 17.1.9 Use of Tobacco Products. The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition. (Adopted: 1/11/94 effective 8/1/94)

The Department understands that alcohol, tobacco, and drug use/abuse may have underlying causes and can become an addiction causing a variety of physiological and psychological disease states. The College and Athletic Department will look to offer all student-athletes the appropriate resources in order to facilitate a healthy and positive intercollegiate athletic experience.

Academic Integrity

Academic integrity is the pursuit of scholarly activity free from fraud and deception and is an educational objective of this College. Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitation acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. The Athletics Department will not condone any form of academic dishonesty. Student-athletes will be subject to Le Moyne College rules and regulations pertaining to potential academic infractions and appeals.

Class attendance/excused absences

All student-athletes must remember that they are students first and athletes second. Student-athletes are expected to attend all classes. In the case of a missed class due to a contest or travel, it is the student-athletes responsibility to notify the instructors in all affected classes prior to the class to be missed. These excused absences may be counted for the allowable misses in a particular course, but may not be held against the student-athlete. A team travel notification letter will be utilized to assist all student-athletes in communicating potential athletics/class conflicts to the faculty. The faculty is very cooperative when presented with this information in a timely fashion.

It is the responsibility of the student-athlete to get all work missed.

Hazing Policy

The definition of hazing is any activity undertaken or situation created, whether on or off campus, by an individual, group of individuals or organization, in which individuals are voluntarily or involuntarily subject to activities which have the potential to harass, intimidate, impart pain, humiliate, invite ridicule of, or cause undue mental or physical fatigue or distress, or to cause mutilation, laceration or bodily injury. Such activities include, but are not limited to, paddling in any form, physical or psychological shocks, late work sessions which interfere with scholastic activities, advocating or promoting alcohol or substance abuse, tests of endurance, submission of members or prospective members to potentially dangerous or hazardous circumstances or activities which have foreseeable potential for resulting in personal injury, or any activity which by its nature may have a potential to cause mental distress, panic, human degradation, or embarrassment.

Spending a considerable amount of time questioning whether or not a particular activity violates the hazing policy is usually a good indication that the activity is indeed hazing.

CONSENT MAY NOT BE USED AS A REASONABLE DEFENSE. Peer pressure is a significant part of most hazing incidents, and while a person may verbally give consent, circumstances surrounding the situation typically do not provide an opportunity for the person to choose freely. Each student-athlete will sign a Student-Athlete Handbook Responsibility Affirmation at the beginning of each season that indicates their understanding of the meaning of and rules against hazing, their commitment from participating in hazing, and their willingness to bring information regarding occurrences of hazing to the attention of the appropriate authority.

Reminders

Department of Athletics Requirements

All student-athletes are expected to abide by the policies of Le Moyne College and the Department of Athletics as follows:

- ☐ Abide by the team rules set forth by your head coach.
- ☐ Attend class regularly. Course failure caused by excessive, unexcused absences, missed assignments or exams will result in disciplinary action by the head coach.
- ☐ In accordance with NCAA bylaw 17.1.7.11.2, there will be no missed class time for practice.
- ☐ In accordance with NCAA bylaw 17.1.7.11.1, there will be no class time missed for competition in non-championship segment— team sports.
- ☐ Attend study hall as required by your head coach.

Meet with **your advisor and/or the Office of NCAA Compliance** for approval **before** dropping a course.

Remember, you must be enrolled in twelve (12) credit hours to be classified as a full-time student and remain eligible to participate in intercollegiate athletics.

Meet with and obtain approval from your regular academic advisor before declaring and/or changing a major after consulting with the Office of NCAA Compliance.

NCAA Compliance

General Compliance

Student-athletes are responsible for their conduct both on and off of the playing field, court, track or pool. Their responsibilities include adherence to all NCAA, Northeast Conference and institutional rules and regulations. Le Moyne College's Department of Athletics is committed to strict adherence with these rules and regulations.

The NCAA rules that govern student-athlete conduct may, at times, seem complicated and overwhelming. Le Moyne College is committed to educating student-athletes of their responsibilities in accordance with these rules and regulations. This information can be found in either this handbook or in the Summary of NCAA Regulations. Le Moyne College's Office of NCAA Compliance also maintains an NCAA "Athletics Compliance" link on the athletic department's website in order to provide our student-athletes with additional compliance related information. It is imperative that our student-athletes understand these rules and regulations, because failing to do so, may jeopardize one's eligibility.

Questions concerning any NCAA, Northeast Conference or Le Moyne College rules or regulations, should be directed to the Office of NCAA Compliance (X4295). Most importantly, student-athletes must always remember to "Ask Before They Act."

[Sports Wagering Activities](#)

NCAA rules prohibit staff members, coaches, and student-athletes from knowingly:

- providing information to individuals involved in organized gambling activities concerning intercollegiate athletics competition;
- soliciting bets on any intercollegiate team;
- accepting bets on any team representing the institution;
- soliciting or accepting bets on any intercollegiate competition for any item (e.g. cash, shirt, dinner) that has tangible value; or
- participating in any gambling activity that involves intercollegiate athletics or professional athletics, through a bookmaker, a parlay card or any other method employed by organized gambling.

In clear, simple language, here's what the rule means:

- You may not place any bet of any sort on any college or professional sports event.
- You may not give information to anyone who does place bets on college or professional sports.

That means...

- NO wagers for any item (e.g. cash, shirt, dinner) on ANY professional or college sports event, even those that don't involve Le Moyne.
- NO sports "pools," even those run by your friends in the residence halls.
- NO internet gambling on sports events.
- NO fantasy leagues that award a prize and require a fee to participate.
- NO exchange of information about your team with ANYONE who gambles.

Consequences

NCAA rules are clear. The minute you are discovered to have made a bet of any kind on any college or professional sport, or to have given information to someone who does gamble, you are immediately declared ineligible to compete in college sports.

If you accept or place a bet on any college or professional team other than your own, you will automatically be suspended for a minimum of one year and be charged with a season of competition.

If you accept or place a bet on any team at your school, you will be permanently ineligible.

You risk losing your sports scholarship, being expelled from the school altogether, and/or being banned from other college and professional sports.

Amateurism/Name, Image, Likeness (NIL)

Only an amateur student-athlete is eligible for intercollegiate athletics participation. A student-athlete loses their amateur status if he/she engages in the following activities if it does not align with the NCAA legislation and Le Moyne College NIL policy.

- ☐ Is paid (in any form) or accepts the promise of pay for participation in an athletic contest,
- ☐ Signs a contract with, verbally commits to or accepts benefits or money from a professional sports organization
- ☐ Requests that his/her name be placed on a draft list or otherwise negotiates with a professional sports organization (There is an exception for student-athletes in basketball, but it must be done without an agent),
- ☐ Plays on a professional sports team (a professional sports team is any team which provides any of its players more than actual and necessary expenses for participation on the team or declares itself to be professional), and

Agents

Use of Agents:

An individual shall be ineligible for participation in an intercollegiate sport:

- ☐ If an individual has ever agreed (orally or in writing) to be represented by an agent for the purpose of marketing his or her athletic ability or reputation in that sport, except for Name, Image and Likeness opportunities and in accordance with Le Moyne College's NIL Policy.
- ☐ If an individual enters into a verbal or written agreement with an agent for representation in future professional sports negotiations that are to take place after the individual has completed his or her eligibility, and
- ☐ If an individual (or his or her relative or friend) accepts transportation or other benefits from any person who wishes to represent the individual in the marketing of his or her athletics ability. The receipt of such expenses constitutes compensation based upon athletics skill and is an extra benefit not available to the student body in general except for Name, Image and Likeness opportunities and in accordance with Le Moyne College's NIL Policy.

Contact by Agents:

The student-athlete and their family members are strongly encouraged to coordinate with Le Moyne College's Office of NCAA Compliance regarding any interaction with an agent to ensure it aligns with NCAA legislation and Le Moyne College's NIL Policy to ensure eligibility is not jeopardized and should not have any interaction with agents until the student-athlete has exhausted his or her eligibility.

Outside Competition

Sports Other than Basketball:

A student-athlete becomes ineligible for intercollegiate competition in his or her sport if, after full-time enrollment in college and during any year in which the student-athlete is a member of an intercollegiate team, he or she competes as a member of any outside team during the institutions intercollegiate season in the sport. Student-athletes may

participate on an outside amateur team during the summer, but there are limitations in some sports on the number of student-athletes who may participate on the same team.

Basketball:

A student-athlete in basketball may not participate in any organized outside basketball competition during the academic year. Student-athletes may participate on an outside amateur team during the summer, but there are limitations in some sports on the number of student-athletes who may participate on the same team.

Student-athletes should always check with the Office of NCAA Compliance and/or their coaching staff prior to participating in any outside competition at any time.

Extra Benefits

An extra benefit is any special arrangement by an institutional employee or a representative of the institution's athletics interests (booster) to provide a student-athlete or the student-athlete's relative or friend a benefit not expressly authorized by the NCAA legislation. Receipt of a benefit by student-athletes or their relatives or friends is not a violation of NCAA legislation if it is demonstrated that the same benefit is generally available to the institution's students or their relatives or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletics ability.

If a benefit, gift or service is offered to you, please check with your coach or the Office of NCAA Compliance before accepting it. Remember, any violation of this rule could result in a loss of your eligibility.

Recruiting

Student-athletes may be asked to be involved with the recruitment of prospective student-athletes to Le Moyne College. The NCAA has prescribed a very limited role that student-athletes can have in the recruitment of any prospective student-athlete (PSA). Although the student-athlete's role may be limited it is still very important and should be taken very seriously.

Impermissible Recruitment Activities for Enrolled Student-Athletes:

Off-Campus Contacts: Enrolled student-athletes shall **not** participate in off-campus recruiting contacts (face-to-face) at the direction of any Le Moyne staff member, coach or booster.

Telephone Calls: Enrolled student-athletes shall **not** make or participate in telephone calls to prospects at the direction of any Le Moyne staff member, coach or booster.

Written Correspondence: Enrolled student-athletes shall **not** engage in written correspondence at the direction of any Le Moyne staff member, coach or booster and/or at the expense of the institution (This includes signing cards, notes or letters being mailed to a recruit by your coach).

Official Visit/Unofficial Visit Policies:

Le Moyne College is committed to the strict adherence of the established NCAA rules and regulations regarding the recruitment of prospective student-athletes. As part of the recruitment process, many prospective student-athletes (and frequently parents) will visit our campus. Le Moyne College fundamentally believes these visits are designed to be a mutual exploration by the prospective student-athlete and college officials (especially athletic department staff members) of whether Le Moyne College and the prospective student-athlete are a good fit for each other. Le Moyne College believes a campus visit experience should serve both the academic and athletic missions of the college. The primary purpose of these visits is to help prospective student-athletes make an informed decision about where to pursue their athletic and academic endeavors.

With that in mind, it is the responsibility of the Athletics Department to ensure that prospective student-athletes are provided with an accurate portrait of Le Moyne College, which includes athletic, academic and social aspects. The Athletics Department has established policies which provide a meaningful framework for a prospective student-athlete and Le Moyne College to make an informed decision about attendance at Le Moyne College and participation in our athletics program. In addition, these policies minimize the focus of the "sense of entitlement" and "celebrity" atmosphere. Le Moyne College's Athletics Department has adopted the "**Common Sense**" approach concerning campus visits.

During any campus visit, the use of any of the following activities will not be tolerated and will result in disciplinary action:

- The use of alcohol and drugs are prohibited.
- The use of sex, strippers or gentlemen's clubs or the equivalent as a recruiting device, or form of entertainment, is prohibited.
- Any activity that violates criminal law is prohibited.
- Gambling/gaming activities are prohibited.

It is the responsibility of our head coaches to ensure the integrity of every visit. Each head coach must conduct visits within the framework established by NCAA rules and Le Moyne College's philosophies, policies and procedures. Each head coach must communicate these policies, standards and expectations to their coaching staff, the prospect, the prospect's parents, the student host and any other individuals involved with the visit. This includes providing the prospect and their parents, if applicable, a copy of the visit policies prior to the start of an official visit.

During any campus visit, all forms of entertainment, both on and off campus, will be geared toward what "normal" student life at Le Moyne College is like and will be administered in accordance with NCAA legislation. Excessive entertainment which gives the prospect a "sense of entitlement or celebrity" is strictly prohibited. Every head coach is encouraged to utilize both on and off campus establishments for meals, lodging and entertainment. It is important for prospects to get a sense of both campus life and what the local community has to offer. Every head coach has the discretion to determine the use of a curfew and unstructured time.

When any visit involves the use of a student host, it is the responsibility of each head coach to communicate all expectations and responsibilities associated with this role to the hosting student. While serving as host, the student-athlete is responsible for ensuring that all NCAA rules and college policies are strictly adhered to. Failure to adhere to the rules and policies will not be tolerated. Any student host who violates these rules and policies will face disciplinary action, which may include institutional sanctions. These rules, policies and expectations will be communicated both verbally and in writing through both the student-athlete handbook and the "Student Host" form.

Le Moyne College and its Athletics Department are committed to the strict adherence of all NCAA rules and College Policies regarding official/unofficial visits. Failure to abide by these rules and/or policies will not be tolerated. Any individual (coach, staff member, or student-athlete) who violates these rules and/or policies will face disciplinary action, which could result in institutional sanctions. In addition, all incidents of non-compliance will be reported to the Northeast Conference Office in accordance with their reporting procedures.

Student Host Regulations:

One of the most important roles a student-athlete may play in the recruitment of prospective student-athletes will be acting as a student-host during the visit of a prospect to our campus. While hosting a student-athlete the NCAA and our institution have established certain rules, which must be abided by.

If at any time a student-athlete feels his/her coach, athletics staff member or booster asks him/her to assist in the recruitment of a prospect and he/she believes it is contrary to any NCAA or institutional regulation, the student-athlete should report this to the Office of NCAA Compliance.

Reporting NCAA Violations

A student-athlete is responsible and accountable for reporting any violation of NCAA regulations in which he or she may be involved and is responsible for reporting any such actions(s) to the Office of NCAA Compliance. A student-athlete is required to furnish complete and accurate information relevant to any investigation of a possible violation of an NCAA regulation when requested to do so by the NCAA or Le Moyne College.

Transfer Issues

Student-athletes at NCAA member institutions are not permitted to be contacted by other NCAA institutions about transferring without first obtaining the written permission of the athletic director at their current institution and entering the transfer portal. Without such permission, another institution may not contact the student-athlete nor encourage a transfer. Furthermore, without the permission to contact other schools, the student-athlete may not receive any type of institutional financial aid during their first academic year at the new institution if they do, in fact, transfer.

If a student-athlete chooses to transfer from Le Moyne College, he/she should follow this list of steps, before he/she begins contacting other institutions:

- ☐ Contact your head coach and inform him/her that you would like to transfer and will be seeking a release,
- ☐ Contact the Office of NCAA Compliance to complete the necessary paperwork to request a release and enter the transfer portal. Please be prepared to advise the Office of NCAA Compliance at this time as to why you are looking to enter the transfer portal.
- ☒ The Office of NCAA Compliance will process the transfer request and entry into the portal within two business days per NCAA legislation

Continuing Eligibility in a Nutshell

The following is a short review of selected topics that each student-athlete needs to be familiar with in order to maintain his or her eligibility. Keep in mind that this information is only an outline of selected topics and not a complete review of the NCAA regulations relating to student-athlete eligibility. Should any questions arise in any area of the NCAA Compliance and Eligibility, the student-athlete should contact their head coach or the Office of NCAA Compliance in advance of any actions so that his/her eligibility is not jeopardized.

Seasons of Eligibility:

A student-athlete is generally permitted to compete in his/her sport for four college seasons. A season is considered used by competing in any college contest (game, match, scrimmage), which occurs during all or part of an academic year.

10 Semester Rule (Division I):

A Division I student-athlete is limited to 10 full time semesters in which to participate in intercollegiate athletics.

Major Declaration:

A student-athlete must designate a program of study (a major) leading toward a specific baccalaureate degree by the beginning of their third year of full-time enrollment (fifth full time semester) and, thereafter, make progress toward that specific degree.

Progress Toward Degree Requirements for Continuing Eligibility:

Summary of the Division I Continuing Eligibility Requirements

- ☐ 24/40%/60%/80%— Pass 6 credit hours each semester, 18 credits during academic year and 24 credits total following first year, 40% of required total credits following second year, 60% following third year and 80% following fourth year (GPA and credit requirements can be earned during summer, j-mester or may-mester sessions).
- ☐ 6 Credit Rule — Must pass at least 6 credits each term (these credits cannot be made up during summer, j-mester or may-mester)
- ☐ Declaration of Major — Major must be declared prior to the third year of full time enrollment.

Please note, in addition, every student-athlete also needs to be in Good Academic Standing as defined by Le Moyne College's academic authority.

Good Academic Standing

In order to be eligible for intercollegiate competition, a student-athlete must be in good academic standing as defined by Le Moyne's academic authority. Student-athletes are evaluated and have to meet the following Good Academic Standing requirements each semester:

- First semester, first year students – cumulative GPA of 1.75
- Second semester, first year students and all other undergraduate students – cumulative GPA of 2.0

Continuing Eligibility:

Transfers:

A midyear transfer is subject to the above requirements and is able to use any degree credits to satisfy the requirements.

A transfer student-athlete (foreign or domestic) who initially enrolls as a full-time student in any collegiate institution's regular academic term, will be subject to the academic requirements set forth above.

Part-Time Enrollment:

A student-athlete is only eligible to participate in intercollegiate athletics if they are enrolled as a **full time matriculated** student.

- **Exception:** A student-athlete who is in their final semester is allowed to be a part time matriculated student if they're enrolled in all courses necessary to complete their degree.

Summer, May-mester or J-mester Credit Hours:

Division I: A student-athlete may use these semesters to rectify a GPA or to reach progress towards degree requirements. A student-athlete looking to do so should contact the Compliance Office.

Please note, all courses taken at an institution other than Le Moyne must be approved prior to enrollment by Le Moyne College.


Six Credit Hours:

All student-athletes, including those currently enrolled, must successfully complete at least six (6) semester or quarter hours in the previous regular academic term of full-time enrollment to be eligible to participate in the next regular academic term).

Time Limits for Athletically Related Activities

The NCAA has established certain restrictions relative to how much time a student-athlete can be required to participate in athletically related activities during the academic year. Athletically related activities are defined as any activity that has an athletics purpose. Please remember that these limits have been established to protect the student-athlete. If a student-athlete feels that these limits are being exceeded please contact the Office of NCAA Compliance. It is the policy of Le Moyne College to have the designated student-athlete CARA approvers sign off on the countable athletic hours each month in ARMS. If this form does not accurately reflect the hours a student-athlete participated for that week, he/she should not sign the form and bring the situation to the attention of the Office of NCAA Compliance. These activities include, but are not limited to:

Countable* Athletically Related Activities	Non-Countable* Athletically Related Activities
Practices	Compliance Meetings
Athletics meetings with a coach initiated or required by a coach (e.g., end of season individual meetings)	Meetings with a coach initiated by the student-athlete (as long as no countable activities occur).
Competition (and associated activities regardless of their length, count as 3 hours) Note: no countable athletically related activities may occur after the competition.	Drug/alcohol education meetings.
Field, floor or on-court activity.	Study hall, tutoring or academic meetings.
Required weight-training and conditioning activities.	Traveling to/from the site of competition (as long as no countable activities occur).
Required participation in camp/clinics.	Training room activities (e.g., treatment, taping), rehabilitation activities and medical examinations.
Visiting the competition site in the sports of cross country and golf.	Recruiting activities (e.g., host student).
Discussion or review of game films.	Attending banquets (e.g., awards or post-season banquets)

Participation in physical activity class for student-athletes only and taught by a member of the athletics staff (e.g., a coach)	Fundraising activities or public relation/promotional activities and community service projects.
<div>  </div>	
On-court or on-field activities called by any member of the team and confined primarily to members of that team.	Voluntary sport-related activities (e.g., initiated by the student-athlete, no attendance taken, no coach present).
Setting up offensive and defensive alignment.	Student-athlete advisory committee meetings.

During the Championship Playing Season

- Time between the team's first officially recognized practice session and the last practice session or competition, whichever occurs later.
- Sports other than basketball may have their season separated into two distinct segments: a championship segment and a non-championship segment.
- The maximum amount of time during the academic year student-athletes are permitted to spend on the above activities is **4 hours per day**. During the declared playing/practice season the student-athlete is limited to **20 hours per week**. The day of a competition counts as **3 hours**. Required to have **1 day off per week**.
- The daily and weekly hour limitations **DO NOT** apply to the following time periods:
 - During preseason practice prior to the first day of classes or the first scheduled contest, whichever is earlier.
 - During an institution's official vacation periods (e.g., Thanksgiving, Spring break), as listed in the institution's official calendar, and during the academic year between terms when classes are not in session.
 - Also, during the academic year, student-athletes shall not engage in any countable athletically related activities on one day per week during the playing season. The required day(s) off may occur on any day of the week and may change from week to week. A "week" is defined as seven consecutive days, determined at the institution's discretion.

During the Non-Championship Playing Season

- Time between the team's first officially recognized practice session and the last practice session or competition, whichever occurs later.
- The maximum amount of time during the academic year student-athletes are permitted to spend on the above activities is **4 hours per day**. During the declared playing/practice season the student-athlete is limited to **20 hours per week**. The day of a competition counts as **3 hours**. Required to have **2 days off per week**.
- The daily and weekly hour limitations **DO NOT** apply to the following time periods:

- During preseason practice prior to the first day of classes or the first scheduled contest, whichever is earlier.
- During an institution's official vacation periods (e.g., Thanksgiving, Spring break), as listed in the institution's official calendar, and during the academic year between terms when classes are not in session.
- Also, during the academic year, student-athletes shall not engage in any countable athletically related activities on one day per week during the playing season. The required day(s) off may occur on any day of the week and may change from week to week. A "week" is defined as seven consecutive days, determined at the institution's discretion.

Outside of Playing Season

The remaining days during the academic year are not included in the championship segment or non-championship segment. Outside the playing season (during the academic year), student-athletes are limited to no more than eight (8) hours per week of certain countable athletically related activities (4 hours team/skill instruction and 4 hours strength/conditioning).

Those activities are shown below:

Permissible Countable Athletically Related Activities During the Out-Of-Season Period	Non-Permissible Activities During the Out-Of-Season Period
Required weight training and conditioning activities supervised by an athletics department staff member.	Conditioning drills may not simulate offensive or defensive alignments.
In all sports, participation in up to two (4) hours per week of individual/team skill-related instruction.	No equipment related to the sport may be used during conditioning activities.
Any voluntary athletically related activity in which the student-athlete chooses to participate does not count in the 8 hours (e.g., initiated by student-athlete, no attendance taken, no coach present.)	No required participation in any countable athletically related activities during any institutional vacation period (e.g., Christmas break, summer) that occur outside the declared playing and practice season (e.g., in-season).
Participation in a physical fitness class conducted by a member of the athletics department staff.	

Note: Student-athletes may be involved in any non-countable athletically related activity during the off-season period (e.g., workouts using the safety exception, voluntary workouts, other non-countable activities permitted during the in-season period).

- A voluntary activity is defined as one in which a student-athlete is not required to report back to a coach or any other athletics staff member. Further, the activity must be initiated solely by the student-athlete, with no provocation by any athletics staff member. No attendance will be taken, nor will sanctions be given for nonparticipation.
- The safety exception exists when a coach is present during voluntary individual workouts in the institution's regular practice facility (without the workouts being considered as countable athletically related activities) when the student-athlete uses equipment in that sport. The coach may provide safety or skill instruction but may not conduct the individual's workouts.
- The safety exception is applicable to the following sports at Le Moyne: Swimming and Diving.



Financial Aid and Student Employment

Le Moyne College considers it essential to provide assistance to students whose personal and family resources are inadequate to meet the full cost of education. The College has developed a program of scholarships, grants, loans, and employment to supplement resources of needy full-time students. Although some academic and athletic scholarship funds are not based on need, most are awarded based on demonstrated need. To obtain maximum consideration for [financial aid](#), students must study the information available, follow instructions provided on application forms and other materials, and pay careful attention to deadline dates. Timely submission of application forms and other required documents enable the staff to process requests.

Applying for Financial Aid:

To apply and be eligible for all types of financial aid one must complete the Free Application for Federal Student Aid (FAFSA) in ONE of the following ways:

- ☐ Complete and mail a paper FAFSA to the federal processor;
- ☐ Complete an electronic FAFSA on the Internet at <https://studentaid.gov/h/apply-for-aid/fafsa>

Be sure to list Le Moyne College's federal school code =002748

To ensure that one is given maximum consideration for financial aid programs, he/she MUST mail or electronically file the FAFSA by February 15th EACH YEAR. Upon filing the FAFSA, New York State residents attending New York State schools will receive a preprinted Electronic TAP Application (ETA) from Higher Education Services Corporation (HESC). This form must be reviewed, completed, signed and returned to HESC.

Be sure to list Le Moyne College's state code =0375

NCAA Regulations that Affect Financial Aid (and possibly your athletic eligibility and athletic grant):

Financial Aid - NCAA regulations restrict the total amount of financial aid a student-athlete can receive. If a student-athlete receives a federal grant or some other scholarship or financial aid, he/she must notify the Office of Financial Aid. In addition, for student-athletes receiving athletic grants, these funds may replace a portion of the athletic grant to meet NCAA and conference regulations.

Outside Scholarships, Financial Aid and Awards - NCAA regulations require student-athletes to report any and all scholarships or monetary awards received to the Office of Financial Aid. These scholarships and monetary awards typically include scholarships from a private source such as the local Lions Club or high school booster club. Student-athletes are required to complete and sign an Outside Scholarship Notification form through the Financial Aid Office when awarded any outside scholarship. Questions about reporting guidelines should be directed to the Office of Financial Aid.

Employment - NCAA regulations require Le Moyne College to track student-athlete employment history both during the summer and academic year. Therefore, student-athletes must report any employment to the Office of NCAA Compliance, and must provide this information on the Le Moyne Student-Athlete Clearance and Eligibility Form.

- ☐ All compensation received must be consistent with NCAA legislation,
- ☐ Compensation may be paid only for 1) work actually performed, and 2) at a rate commensurate with the going rate for similar services in that locality, and
- ☐ Compensation may not include any remuneration for value or utility that a student-athlete may have for the employer because of publicity, reputation, or personal following that he/she has obtained because of athletics ability.

Violations of the above Regulations may lead to loss of your athletic eligibility and athletic grant money.

DO NOT JEOPARDIZE YOUR FUTURE IN COLLEGIATE ATHLETICS.

Athletics Grants-in-Aid:

Term of Award - Athletic aid can be offered or awarded for a period of one or more academic years. Depending on the length of the initial reward, the agreement can be renewed in subsequent years.

Cancellation/Reduction/Non-renewal of Athletics Scholarship - The NCAA permits an institution to reduce or cancel an athletics scholarship during the term of the award if student-athletes:

- ☐ Intentionally provide fraudulent information on their letter of intent, admission applications and financial aid agreements,
- ☐ Render themselves ineligible for intercollegiate competition,
- ☐ Engage in serious misconduct,
- ☐ Voluntarily withdraw from the sport,

Four-Year Transfer Requirements - athletic aid may only be reduced or cancelled as a four-year college transfer if:

- You transfer to another institution
- You lose amateur status and are no longer eligible for intercollegiate competition in the applicable sport; you engage in misconduct that results in Le Moyne College suspension or expulsion; if you receive any other aid that causes you or your team to exceed limitations set forth by the NCAA
- If you receive financial aid other than this scholarship, you will notify the financial aid office
- You graduate with your undergraduate bachelor's degree from Le Moyne College or exhaust your five-year clock, whichever is earlier.

Student-athletes whose athletics aid is reduced or canceled for any of the reasons listed above will be notified in writing of the cancellation and of their right to a prompt appeals hearing before the institution's regular financial aid authority. Athletics aid must be reduced if a student-athlete exceeds the limits established by NCAA regulations. Athletics aid must be canceled if student-athletes are either under contract to a professional sports organization or being paid by a professional sports organization, and Athletics aid cannot be reduced or canceled during the period of the award because of the student-athlete's illness, injury, athletics performance, ability or any other athletics reason. An institution may not set forth an athletically related condition (e.g., financial aid contingent upon specified performance or playing a specific position) that would permit the institution to reduce or cancel the student-athlete's financial aid during the period of award if the conditions are not satisfied.

Non-Renewal of Athletics Scholarship in Subsequent Years - The NCAA requires all institutions to notify any student-athlete who received an athletics scholarship during the academic year and has eligibility remaining in that sport to be notified as to whether their athletics scholarship will be renewed, canceled or reduced by July 1. If athletics financial aid is to be reduced or is not to be renewed, the student-athlete is entitled to a prompt appeals hearing before the institution's regular financial aid authority.

Appeals Process - Student-athletes have the right to a prompt hearing whenever their athletic grant is reduced, canceled or not renewed. Le Moyne College will notify the student-athlete in writing of the opportunity to request an appeals hearing. Student-athletes have the following obligations during the appeal process:

- ☐ The student-athlete must request the appeal hearing by the date specified in the notification letter, and

- Upon receiving the request, the student-athlete will receive instructions from the Office of Financial Aid and a hearing date will be set.

Student-Athlete Success Services

The adjustment to college life can present many challenges. Le Moyne offers a variety of services to the student-athlete that can help to ease the transition and assist in dealing with any problems that may arise during your college experience.

Le Moyne College's ABCD's of Student-Athlete Success:

"Advancing to graduation, Bridging the Community, Developing leadership through service"

Philosophy: Le Moyne College's Department of Athletics has a role and responsibility through joint efforts with the other campus constituents to achieve the Ignatian ideal of educating the whole person. A commitment to focus on and enhance the "Overall Student-Athlete Experience" has been made, providing our student-athletes with opportunities and experiences which will allow them to achieve academically, athletically and prepare for future successes as career endeavors are pursued.

Programs: Academic Support, Career Development, Personal Development, S.A.A.C.

Academic Support

The Office of NCAA Compliance and Student-Athlete Success will serve both as a resource and conduit for academic support services.

Student Success Center

Location: Noreen Reale Falcone Library

Extension: 4153

Director of Disability Support Services: Michele Westphal

Athletic Department Liaison: Liza Hillegas

Le Moyne College offers a variety of free academic support services to all students. The SSC provides tutoring and study groups to help students in their coursework. The SSC also coordinates with Disability Services for students with disabilities. Additionally, the SSC is available for individual consultations to assist students with developing the learning strategies necessary for college success and to advise and support students with disabilities.

Tutorial Services

Student-athletes are first encouraged to seek assistance from the course instructor(s). If these resources are available at inconvenient times and/or not sufficient to adequately aid students in achieving their academic best, a request for a tutor may be submitted by student-athletes and their academic/athletic counselors. Also, in some instances, student-athletes may find that their prior educational experiences have not adequately prepared them to meet the demands of particular courses.

Although tutorial assistance may be necessary to provide additional understanding of material missed due to travel, student-athletes are responsible for obtaining material from missed classes.

Career Development

The Office of NCAA Compliance and Student-Athlete Success will serve both as a resource and conduit for career development, along with coordinating programs in this area.

Career Advising and Development

Location: Reilly Hall 342
Extension: 4185
Director: Leslie Streissguth
Athletic Department Liaison: Liza Hillegas

Career Services

Career Services maintains hours from 8:30 a.m. to 4:30 p.m., Monday through Friday.

This office functions as an intermediary agency where students and alumni may receive assistance in defining and implementing their career goals. The office additionally provides student development services (workshops). Topics include interview skills, resume building, and setting up an internship.

Personal Development

The Office of NCAA Compliance and Student-Athlete Success along with providers from the Sports Medicine office will serve both as a resource and conduit for personal development, along with coordinating programs in this area.

Wellness Center for Health and Counseling

Location: Seton Hall
Extension:
- Counseling Services: 4195
- Health Services: 4440
Director: Maria Randazzo
Nurse manager: Robin Gara
Physician Assistant: Jennifer Thieben
Athletic Department Liaisons: Scott Peterson and Liza Hillegas

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Grace Center

Location: Panasci Family Chapel
Extension: 4110
Director: Nora O'Malley
Athletic Department Liaison: Liza Hillegas

The Grace Center is another resource for personal guidance and counseling. In addition, there are several program offerings designed to broaden your college experience through community service. These include, but are not limited to:

- **Service Opportunities** – Domestic and international service immersion trips.
- **Retreats** – Spending a weekend of fellowship and reflection with other students to unplug from daily college life so that students might have the space and time. Within the space, there is opportunity to be open and rekindle relationships with God, yourself and others.
- **Student Clubs** – Programs designed to increase awareness of major issues such as homelessness, hunger, poverty, the environment and embracing Jesuit identity.

Student-Athlete Advisory Committee (S.A.A.C.)

Location: Office of Student-Athlete Success (Athletic Center)

Extension: 4412

Advisor: Liza Hillegas, Associate Athletic Director

Purpose: To facilitate constructive communication between student-athletes and the Athletics Department; to build community and sense of openness within the Le Moyne College athletic family involving all athletics teams; to support the community engagement initiative by promoting athletics on campus and in the local community; and to support the College mission statement that encourages leadership and service. It also provides a forum for student-athlete communication and opinions relevant to any Le Moyne position on issues and proposals by the NE-10 Conference, regional (ECAC) and/or National (NCAA) governing bodies.

Structure: Chair and Vice Chair

Representation and Membership:

The committee reports to the Director of Athletics and is comprised of two selected representatives from each varsity team offered by the Department of Athletics. The Director of Athletics and Faculty Athletics representative serve as ex-officio members of the committee. A representative's term shall be one (1) academic year. There is no limit to the number of terms a student-athlete may serve in this capacity.

The Aca gives individual athletes and varsity teams access to athletic and academic administrative philosophies and decisions. The director will call the first committee meeting of each year; additional meeting times are agreed upon at that session. Guest speakers are often invited to address issues of relevance to the athletes.

Student Athlete Support Services

Sports Medicine Services and Medical Coverage

Sports Medicine Staff

Associate Athletic Director for Sports Medicine	Scott M. Peterson MPH, MS, ATC, peterssm@lemoyne.edu	x4686
Head Athletic Trainer	Brandon Makres, MA, ATC makresbm@lemoyne.edu	x6003
Asst Athletic Trainers	Michael H. Wilson ATC wilsonmh@lemoyne.edu David Schultz MS, ATC schulddl@lemoyne.edu Sam Familo, MPH, ATC familos@lemoyne.edu Amber Tickle, MS ATC ticklea@lemoyne.edu	x4417
Head Strength & Conditioning Coach	Ben Gaal MS, CSCS gaalbz@lemoyne.edu	X4417
Assistant Strength & Conditioning Coach	Lucas Brey MS, CSCS breyll@lemoyne.edu	x4417
Consulting Sports Dietitian	Jessica Garay Ph.D., RDN, FAND, CSCS	
Mental Health Counselor for Athletics	Rachel MacPherson, LMSW hamiltrs@lemoyne.edu	x4195
Lead Orthopedic Physician	Syracuse Orthopedic Specialists- Todd Battaglia, MD	(315) 521-3100
Team Physicians	Upstate University Medicine - Paul Klawiter MD, PhD Peter Christiano MD Bernie Holtman DO Tom Weidman MD	315 464-4363
Medical Director	Michael Schiano MD	(315) 637-2665

Athletic Training Room Hours

Hours will be determined by game and practice schedules.

- The Athletic Training room is open by 8am daily Monday- Friday and open on weekends based on practice and game schedules
- ☑ The Athletic Training room will open one hour prior to all practices and two hours prior to all games.
- The Athletic Training room will close 30 minutes after a practice or game unless it is necessary to remain open longer (i.e., injured athlete).

- Please note that the Athletic Training room will open earlier or close later if necessary to accommodate an athlete's class/ practice schedule, especially if they are in rehab. This must be pre-arranged with the individual athlete and their respective Athletic Trainer .

Athletic Training Room Rules

- Athletes and coaches must conduct themselves in an appropriate manner while in the Athletic Training room at all times. Profanity, horseplay, racial, sexual, or harassing comments towards staff, fellow student athletes, or visiting teams will not be tolerated.
- The Athletic Training room is a co-ed facility. All athletes must be properly dressed.
- NO tobacco or alcohol products are permitted in the Sports Medicine room.
- All injuries are to be reported to the Sports Medicine staff immediately.
- Student-athletes and coaches are not allowed to administer medical treatments. (e.g., hot packs, whirlpools, ultrasound, muscle stimulation, etc.)
- No equipment is to be removed from Athletic Training room without checking with a member of the Sports Medicine staff (e.g., coolers, water bottles, taping supplies, foam rollers, crutches, etc.)
- Cleats are not to be worn into the Athletic Training room.
- ☒ Shoes are not to be worn when on a treatment table.
- The Athletic Training room is to be kept as neat and as clean as possible. Athletes may be asked to remove footwear that is covered with mud or grass. Athletes may also be asked to shower before any treatments.
- Food and beverages are not permitted in the treatment areas per New York State Health Department regulations.

Injury Reporting and Rehabilitation

It is the responsibility of the student-athlete to report ALL injuries to a member of the Sports Medicine staff in a timely manner. This is to ensure that the proper steps will be taken to provide the best medical care possible and will enable the Sports Medicine staff to keep the coaching staff informed of the individual athlete's ability to participate.

Notification of coaching staff will be consistent with the Le Moyne College Sports Medicine privacy practices.

Following an injury which requires rehabilitation, it is the student-athlete's responsibility to maintain the rehabilitation schedule set by the Sport Medicine staff. The student-athlete will be expected to show up for all scheduled appointments on time and dress appropriately for therapy. Missed appointments will be reported to the head coach of the respective sport.

The Sport Medicine staff will make every attempt to accommodate the schedule of the student-athlete.

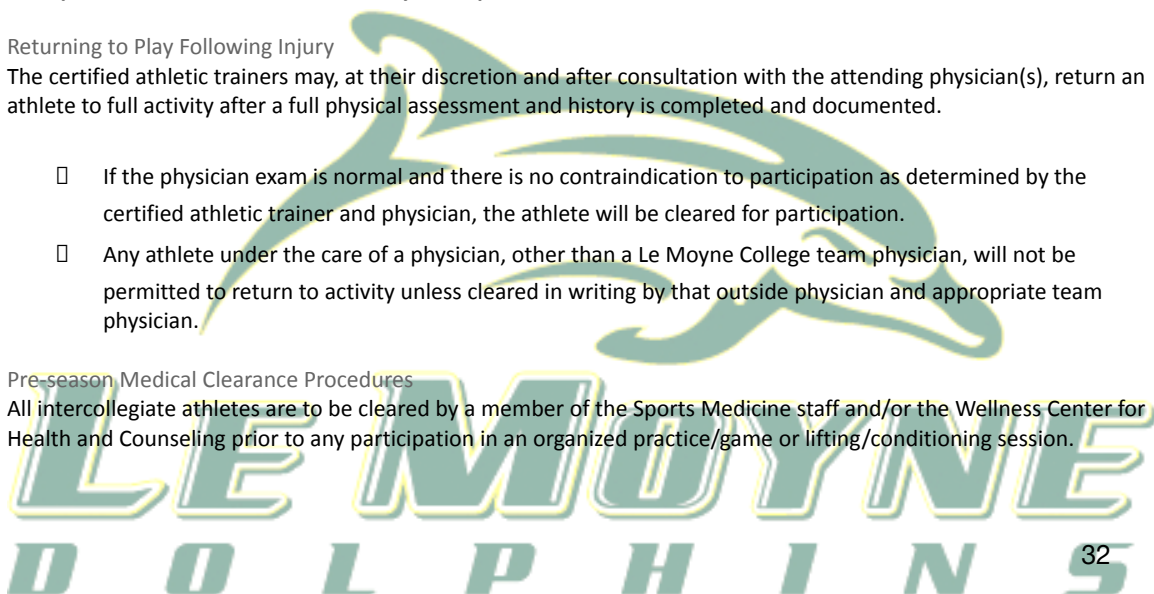
Returning to Play Following Injury

The certified athletic trainers may, at their discretion and after consultation with the attending physician(s), return an athlete to full activity after a full physical assessment and history is completed and documented.

- If the physician exam is normal and there is no contraindication to participation as determined by the certified athletic trainer and physician, the athlete will be cleared for participation.
- Any athlete under the care of a physician, other than a Le Moyne College team physician, will not be permitted to return to activity unless cleared in writing by that outside physician and appropriate team physician.

Pre-season Medical Clearance Procedures

All intercollegiate athletes are to be cleared by a member of the Sports Medicine staff and/or the Wellness Center for Health and Counseling prior to any participation in an organized practice/game or lifting/conditioning session.



First year student-athletes (freshmen/transfers/walk-ons) will need the following prior to being medically cleared for participation:

- A physical exam performed by a physician/nurse practitioner/physician assistant within 6 months of the date of initial eligibility or your first intercollegiate countable athletic related activity;
- Documented sickle cell test;
- Updated insurance information;
- Detailed health history form completed;
- Injury and Illness reporting acknowledgement form;
- Nutritional supplement and prescription medication disclosure form and,
- HIPAA Consent form.

https://lemoynedolphins.com/documents/2024/6/27/First_Year_-_Medical_clearance_2024-2025.pdf

Returning student-athletes will need the following prior to being medically cleared for participation:

- Detailed health history form;
- Updated insurance information;
- Injury and illness reporting acknowledgement form;
- Nutritional supplement and prescription medication disclosure form and,
- HIPAA Consent form.

https://lemoynedolphins.com/documents/2024/6/27/Returning_student-athletes_medical_clearance_procedures_2024-25.pdf

Athletic Insurance Claim Procedure

All student-athletes at Le Moyne College must provide their primary insurance. LeMoyne student athletes are covered by the Department's secondary insurance policy. This policy covers all student-athletes for injuries sustained during participation in sanctioned intercollegiate athletic activity and takes effect once the student-athlete's primary insurance has processed the claim. In addition the NCAAs Post-Eligibility Insurance program will provide additional insurance coverage for intercollegiate related injuries once all other valid and collectible insurances have processed the injury claim. The NCAA also sponsors a catastrophic injury insurance program for active member institutions. The insurance covers the student-athlete who is catastrophically injured while participating in a covered intercollegiate athletic activity.

Athletic insurance claim procedures can be found [here](#).

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ATHLETIC FACILITIES

[Recreation Center](#)

https://lemoynedolphins.com/sports/2014/5/14/Recreation_0514144949.aspx

Location: Recreation Center

Hours: Monday- Thursday 6:00 AM- 10:00 PM, Friday 6:00 AM-8:00 PM,

Saturday, 12:00 PM-5:00 PM, Sunday 12:00 PM- 5:00 PM
Hours subject to change- Please check website for updates.

The following protocol is used when scheduling activities:

- Scheduled NCAA games or matches
- Scheduled intramural/recreational activities
- General recreation use
- Varsity athletics practices
- Club sport use
- Nontraditional season practices

Additional Athletic Facilities

The following fields and buildings are considered athletic facilities; Henninger Athletic Center, The Vincent B. Ryan, S.J. Pool and all outdoor fields. These areas use the following protocol when scheduling events:

- Scheduled NCAA games or matches
- Scheduled campus events
- Scheduled varsity athletics team practices (in-season)
- Nontraditional season practice
- Scheduled intramural/recreational activities
- Club sport use
- Nontraditional season practice
- General recreation

Fitness/Weight Room

Location: Recreation Center

Hours: Monday- Thursday 6:00 AM- 10:00 PM, Friday 6:00 AM-8:00 PM,
Saturday , 12:00 PM-6:00 PM, Sunday 12:00 PM- 5:00 PM
Hours subject to change- Please check website for updates.

The fitness facility is a recreational area used for all students and staff.

Weight Room Rules

- Be aware of your safety and the safety of others. If you are unfamiliar with a machine, exercise or have questions, please see your coach, athletic trainer, or athletic staff member.
- Spotters are required for all free weight exercises. If you are working out alone.
- All barbells, dumbbells, and weight plates must be returned to the proper racks when finished.
- Proper attire including shirts, shorts, or sweats and closed toe shoes (no sandals) must be worn at all times.
- Le Moyne College is not responsible for lost or stolen items,
- Please refrain from gum chewing, eating, or drinking (out of cans or glass bottles). Water bottles are permitted,
- All open sores, fungal growth, rashes, etc. must be properly covered,
- Student-athletes will show respect towards all others using the facility.
- Individuals who use equipment incorrectly or in a damaging manner may lose their privilege to use the facility.

***The use of the Weight Room is a privilege, not a right.
Violation of any of the aforementioned rules may result in the loss of that privilege.***

Equipment Room Services

Location: Henninger Athletic Center

Hours: Monday – Friday 7:00 AM - 8:00 PM
Saturday – Sunday as assigned

Issue/Return of Equipment and Uniforms

- ☐ All athletics apparel and equipment that is assigned is the responsibility of the student-athlete.
- ☐ It is expected that at the conclusion of the season (or separation from the team) that the team items will be returned.

- Students will be billed for the replacement cost of the equipment.
- Once billed, the equipment manager does not have to accept back any athletic items.

Laundry Procedures

- For all home and away contests, all uniforms must be brought back to the team locker room immediately following the contest unless other arrangements have been made.
- Student-athletes should never take their uniforms home with them following home or away contests.
- Student-athletes should never wash their own uniforms.
- Any uniforms with blood on them must be placed in a red plastic bag supplied by the training room, and sealed, before they are returned to be laundered.
- Athletic laundry facilities are not for personal use under any circumstances.

Laundered Uniforms for Contests

- For all athletics contests, home and away, laundered athletics apparel and equipment will be available from the team locker room the day of the contest unless other arrangements have been made (via request from coaching staff).
- Game uniforms are for game use only and that all other issued equipment is for team use only.

Athletic Communications Department/Media Relations

Location: Henninger Athletic Center

The Athletic Communications staff coordinates media relations, publications, statistics and the web page for the College's intercollegiate athletic program. The staff is responsible for promoting the positive achievements of student-athletes, coaches and teams as well as marketing/branding Le Moyne's athletics image. In this regard, a member of the sports information staff may put you in contact with various members of the print and electronic media during the year.

Syracuse area fans, as well as your hometown communities are interested in you, and during your athletic career you may be called upon to interact with the media. This is an opportunity to develop and refine your communication skills that can be beneficial in the classroom, with your fellow student-athletes, and in future business and professional careers. You have a responsibility to the College, your coaches, and your teammates to have a positive relationship with the media. Since this is a learning experience for most of you, the following hints may provide some guidance in developing a successful relationship:

1. Should a member of the media want an official interview with you, members of the Athletic Communication Office, or your coaching staff will always check with you concerning day, time, and location of an interview (personal or via telephone) before it is scheduled. Some reporters may contact you directly; this is not out of the ordinary, especially for campus newspapers. If you have a problem with this, inform the Athletic Communication Office, or your coaching staff.
2. Be on time for scheduled interviews. If you have a problem with a scheduled appointment, again, notify the Athletic Communication Office or your coaching staff so appropriate action can be taken.
3. Be courteous with the media. They are professional journalists who have been assigned to cover Le Moyne College athletics. They should also treat you with professional courtesy.
4. During an interview, avoid criticism of any type.
5. Do not respond to a question if you do not wish to respond. Simply say, "I'd rather not discuss the subject." Remember, if you don't want to read, see, or hear it in the media, don't say it.
6. If you feel uncomfortable with the questions, answers, or general tone of the interview, politely end the interview and consult with the Athletic Communications Office.

NCAA DIVISION I COMPLIANCE FORMS

<https://www.ncaa.org/sports/2013/11/19/division-i-compliance-forms.aspx>

